

Laëtitia Pouyet 6283 rue Saint-Denis Montréal, QC H2S 2N5 +1-514-549-3604 laetitiapouyet@gmail.com www.laetitiapouyet.fr

Languages

French: mother tongue **English: fluent** Spanish: intermediate

Hobbies

Travels: USA, Canada, Europe (Sweden, Italy,

Reading: SF & Fantasy

References available upon request





Laëtitia Pouyet

I am a very passionate and creative Graphic Designer. I love to learn new things in every kind of way and in every possible fields. I am a good listener, a fast learner and always focus on my work and company's objectives. Here are 3 words who define me: curiosity, creativity and adaptability.

Work Experience

Graphic Designer

Since July 2019

UGroupMedia (Montreal, Canada)

- Designed daily facebook posts
- Created and realised all types of printed supports: office signs, billboards, flyers, etc.
- Created and updated the company's visual and digital materials: Facebook/Google Ads, banners, promotional material etc. in compliance with brand guidelines

Webmaster

July 2018-Feb 2019

Edimark/Espace ID (Paris, France)

- Managed and updated the company's websites
- Managed and sent emailing campaigns
- Worked on the validation phase of the new website

Graphic/Web Designer

Oct 2017-Dec 2017

Groupe Sopema (Nouméa, New Caledonia)

- Designed daily facebook posts
- Created and sent newsletters (1 per week)
- Worked on products catalogues: products photoshoots, photos editing and layout

Graphic/Web Designer

Feb 2017-Aug 2017

DPG Formfittings (Sydney, Australia)

- Created the new version of the website with WordPress, chose the theme, plugins, worked on the new visual identity and how to display products with WooCommerce
- Created the latest issue of the new products catalogue
- Managed products photoshoots and photos editing

Graphic/Web Designer

Apr 2014-Oct 2016

Agence Octave (Paris, France)

- Managed web and printed projects. Realising benchmark and specifications for websites and goodies
- Created, developed and monitored agency's websites with WordPress and Joomla
- Managed and display advertising campaigns with Google Ads
- Assisted my manager on all current projects. I was in charge of the conception and creation of different communication print supports for the agency and its clients

IT SKILLS

Web: HTML5/CSS3, PHP/MySQL, Dreamweaver, Notepad++, Joomla, WordPress, Google Ads, Analytics Graphic design: Adobe Photoshop, Illustrator, Indesign Video: Adobe Premiere, Final Cut pro, After Effects

Office: Microsoft Office, Open Office, LaTeX



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Internal Communication Assistant

Avenir Conseil et Formation - Thales (Vélizy, France)

- Created newsletters, printed ads and brochures.
- Checked and corrected company's communication documents

Office Worker

Sept 2012-May 2013

Dec 2013-Mar 2014

Aon Hewitt (Montreal, Canada)

- In charge of mail reception and sorting out mails
- Documents digitalisation and database organisation

Graphic/Web Designer

May 2011-Sept 2011

Eurekakids - toys shop online (Girona, Spain)

- In charge of creation and conception of different banners for the website and newsletters
- Created, built and sent the newsletter once a week
- Edited promotional videos for company's YouTube channel

Education

Master's Degree in Digital Communication and Technologies 2012 Paris IV Sorbonne University

Associate Degree in Services and Communication Networks 2010 **Versailles University**

Check my work online at www.laetitiapouyet.fr



Web: HTML5/CSS3, PHP/MySQL, Dreamweaver, Notepad++, Joomla, WordPress, Google Ads, Analytics Graphic design: Adobe Photoshop, Illustrator, Indesign Video: Adobe Premiere, Final Cut pro, After Effects Office: Microsoft Office, Open Office, LaTeX